



Shree Chanakya Education Society's

INDIRA COLLEGE OF COMMERCE AND SCIENCE

"Empowering Minds to Elevate Lives"

Affiliated to Savitribai Phule Pune University, 'NAAC-A' Accredited & Autonomous Status by UGC, New Delhi.

Best Practices

2020-2021



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Incubation Cell

The incubation Cell (IC) addresses development of product/Services using upcoming technologies in the institute which is incubated by budding developers who are the students of ICCS. The head of Incubation Cell of the Institute appraises each incubation proposal and the business plan based on pre-defined criteria. All the funding for the projects in incubation center are taken care of by the management. The activities in the IC include product development, product innovations, software testing, simulation and prototyping, pilot experimentation, along with our major ongoing project of Virtual Reality.

Key objectives

- Provide a platform to the students of ICCS, to think out of the box so that their ideas toward certain problem solutions are appraised.
- To encourage the students by funding such appraised projects.
- To promote new product development, product innovations, software testing, simulation and prototyping, pilot experimentation, training and similar other technology-related work

List of Ongoing Projects

Sr. No.	Project	Expected outcomes	Status
1.	<u>Virtual Reality</u> Area Fields: social sciences and psychology Offers a cost-effective tool to study and replicate interactions in a controlled environment	<ul style="list-style-type: none">• occupational safety and health at workplace• education and training• provide learners with a virtual environment where they can develop their skills without the real-world consequences of failing	Completed



Indira Incubation Centre

Smoking Free Campus

Smoking free campus prevents major diseases and demonstrates a good health; with this objective the college has imposed strict rules for prohibition of smoking. For the enforcement, a display of sign boards regarding no smoking is displayed in every zone of the college. In addition to this CCTV's are also kept working to prohibit smoking. Procedures are implemented to the violators of the rules. Counselling regarding this is also done by the mentors.



Smoking Free Campus

The college has a responsibility to provide a safe environment to its students and staff members. With this objective the college has implemented a policy of Smoke-Free Campus in the college area as a whole.

The initiative to make our college campus completely smoke free, has benefitted abundantly. Creating smoke-free environment for students also benefits the non-smokers who can't stand the unpleasant smell of cigarette smoke.

Benefits of Smoke-Free Campus:

Smoke-free college campuses can promote good health and prevent from ill-effects from smoking of students, faculty and staff members:

- Protecting non-users from the harmful effects of passive smoking.
- Promoting cessation of smoking.
- Preventing tobacco use initiation.

The college helps the students to make them aware to the ill effects of smoking to their health and the harmful effects to the environment .

Indira Sustainable Maharashtra Initiative

(ISMI)

The initiative was launched in Indira Group of Institutes in November 2015

Objective:

- To reach out to the farmer families who have committed suicide for being the victims of drought situation.
- To reach out to them by way of sponsoring their education at undergraduate and post graduate level which also includes their food and accommodation
- The main motto of this initiative is to help the children of such families to gain education thereby attain better career opportunities and make a better living.

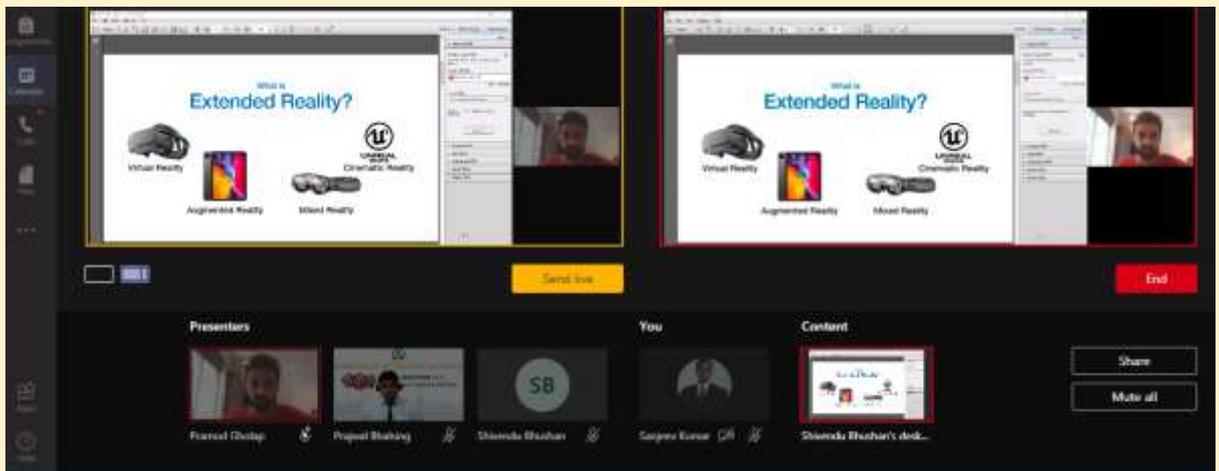
ISMI admitted students in ICCS for Academic Year 2021-21

Sr. No.	Name of the Students	M/F	Course
1	Komal Raut	F	FY B.Com
2	Shrikant Yanjalwad	M	FY B.Com
3	Gangadhar Pawar	M	FY BA
4	Jadhav Swati Pandurang	F	SY B.Com
5	Suryavanshi Ganesh Vyankatrao	M	SY B.Com
6	Renghe Namarta Diliprao	F	SY B.Com
7	Mr.Jadhav Ganesh Sukhdeo	M	BE MECH(Last Year)
8	Ms.Pratiksha Keshav Pingale	F	TY B.Sc (Comp. Sci.)
9	Mr.Durgesh Dipak Nikam	M	TY B.Arch
10	Ms.Nikita Dadasaheb Gate	F	TY B.Com
11	Mr.Sachin Shrimant Chaugule	M	TY BBA-CA
12	Ms.Neha Ramesh Rathod	F	TY BE

Orientation and Induction

The college organizes an Induction program for the first year students of all the courses. This program introduces the students with the college activities and inspires them to think and plan for their future career. Dignitaries and eminent personalities from various fields are invited as speakers to motivate the students.

- **Date:** 09 September 2020
- **Guest Faculty :** Mr. George Zacharia, Mr. Shardul Gangal, Mr. Pushkar Pashupat
- **Designation:** Mr. George Zacharia is Game Designer at Ubisoft, Mr. Shardul Gangal CEO at Vr2ality, Mr. Pushkar Pashupat is Security engineer at Goproducts engineering , Bangalore
- **No. of Attendee :** 362
- **Photo:**



- Mr. Pushkar Pashupat talk on "Ethical hacking: Challenges and job opportunities". Mr. George Zacharia talk on "Future of Computer gaming ". Mr. Shardul Gangal "Virtual Reality". These sessions conducted online through MS teams. It was a great learning session for Students. This Session helps to Exposure to Various Career approach and job opportunities.
- **Faculty In-charge:** IGI
- **Objective:** Understand new trends.
- **Learning Outcome:** helps to Exposure to Various Career approach and job opportunities.
- **Mode of Delivery:** Online
- **Type of Event / Category:** Webinar

Parichay 2020

Indira College of Commerce and Science practices the Induction program called as 'Parichay' for the students of first year of undergraduate and post graduate every year. Parichay 2020 was held on 01st October 2020 and was a unique event organized by ICCS. This is a special event which introduces the fresher students to the Indira family members. The students are infused by motivational speeches by the dignitaries which raises their morale and instills confidence in them.

'Parichay 2020' was an inspiring and engaging event for the students.

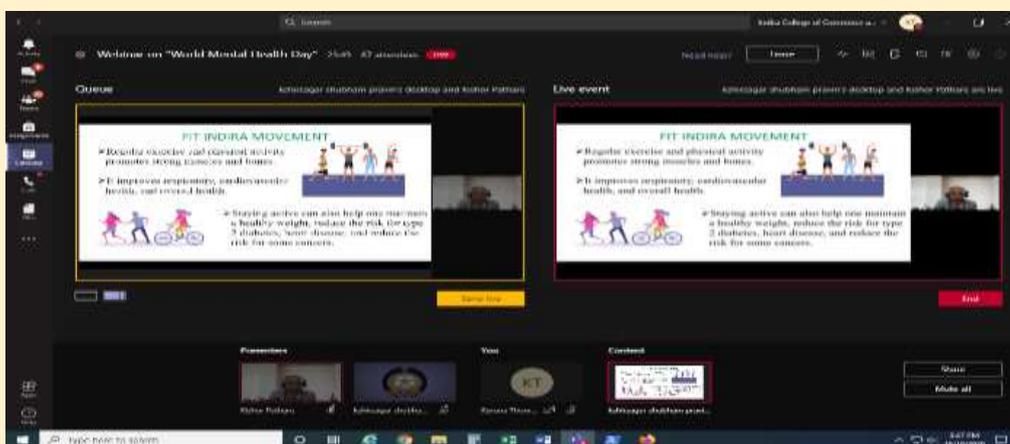
- **Guest Faculty :** Dr.Tarita Shankar, Prof. Chetan Wakalkar, Prof. Raji Thomas, Mr. Santosh Kumar
- **Designation:** Dr.Tarita Shankar (Founder Secretary & Chief Managing Trustee (SCES)), Prof. Chetan Wakalkar (Managing Trustee (SCES) & Group Director – IGI), Prof. Raji Thomas (Editor in Chief & Chief Branding Officer (Director- Branding), Head -L&D -IGI), Mr. Santosh Kumar (IT Director, IGI)
- **Photo:**



- ICCS extended a warm welcome to the freshers in the first of its kind virtual induction programme "Parichay 2020".
- **Objective:** Interaction with new students.
- **Learning Outcome:** motivate students by sharing thought on different topics.
- **Mode of Delivery:** Online
- **Type of Event / Category:** Webinar

World Mental Health Day & Fit Indira Moment

- **Topic:** "World Mental Health Day & Fit Indira Moment"
- **Date:** 09 September 2020
- **Guest Faculty :** Dr. Kishor Pathare
- **Designation:** Director of Physical Education & Sports at ICCS
- **No. of Attendee :** (192)- FYBBA-CA / FYBCA(Sci)
- **Photo:**



- His talk was based on importance of mental health and fitness. He discussed various exercises which help us to keep ourselves fit and stress free.
- **Faculty In-charge:** Prof. Shubham K
- **Objective:** To understand importance of health and fitness.
- **Learning Outcome:** How to keep yourself out of stress.
- **Mode of Delivery:** Online
- **Type of Event / Category:** Seminar

Gender Just Society...Is It a Still Dream for We Indian?

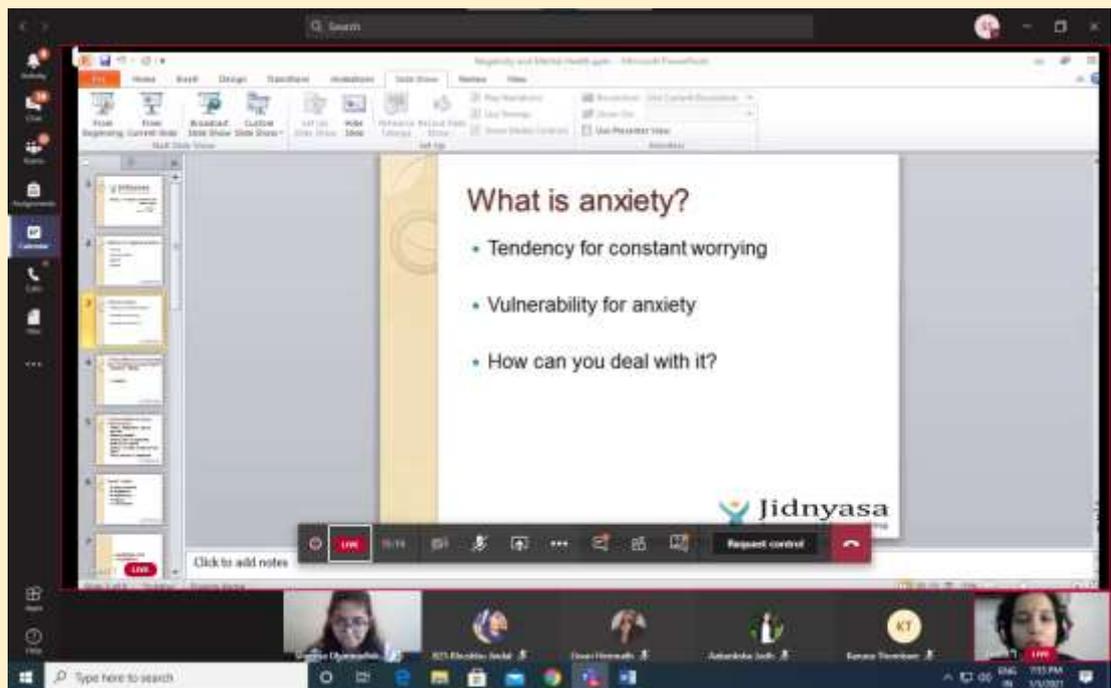
- **Topic:** "Gender Just Society...Is It a Still Dream for We Indian?"
- **Date:** 05 January 2021
- **Guest Faculty :** Adv. Mrs. Archana Bogaonkar
- **Designation:** Advocate.
- **No. of Attendee :** (182)- FYBBA-CA/FYBCA(Sci)
- **Photo:**



- The speaker, Adv. Mrs. Archana Bogaonkar created awareness among the students for serving equal respect to each other. She made the learners understand how law is helpful in decreasing gender inequality. The session was very fruitful for all. They learnt how gender equality contributes to create a healthy society.
- **Faculty In-charge:** Prof. Shilpa Pawar
- **Objective:** To know the importance of gender equality.
- **Learning Outcome:** how gender equality contributes to create a healthy society.
- **Mode of Delivery:** Online
- **Type of Event / Category:** Seminar

Stress Management

- **Topic:** “Dealing with negative emotions and positive emotional wellbeing”
- **Date:** 6th Jan 2021 **Time:** 11.00 am to 12.30 pm
- **Guest Faculty :** Mrs. Anuja Kulkarni
- **Designation:** Co-founder -Jidnyasa
- **No. of Attendee :** (126)- Faculties, Students of SY all courses
- **Photo:**



- Mrs. Anuja Kulkarni has conducted workshop for SY courses on the topic of “Dealing with negative emotions and positive emotional wellbeing”
- **Faculty In-charge:** Prof. Sumit Sasane
- **Objective:** Have an understanding of what stress is and the different ways that people experience stress .
- **Learning Outcome:** They learnt how to deal with negative emotions and positive emotional wellbeing.
- **Mode of Delivery:** Online
- **Type of Event / Category:** Seminar

Sankalp Se Siddhi

- **Topic:** "Sankalp Se Siddhi "
- **Date:** 12 August 2020
- **Guest Faculty :** B K Shivani and Mr. Rajan Navani
- **Designation:** B K Shivani is a Rajyoga Maeditation Teacher and Mr. Rajan Navani is a vice Chairman, managing Director & CEO, JetSynthesys
- **No. of Attendee :** (189)- FYBBA-CA / FYBCA(Sci)
- **Photo:**



- Sankalp Se Siddhi this webinar was organized on the occasion of International Youth Day. It was organized by CARE Club , Indira Group of Institutes, Pune. The main objectives behind conducting this webinar is To learn leadership, spirituality for Youths on the occasion of International Youth Day (Counseling). The outcome of this webinar is no Anger Zone , Work for 4 days on Emotional Independence with 10 affirmations. This webinar was attended by all students.
- **Faculty In-charge:** IGI
- **Objective:** To learn leadership, spirituality for Youths.
- **Learning Outcome:** no Anger Zone , Work for 4 days on Emotional Independence with 10 affirmations
- **Mode of Delivery:** Online
- **Type of Event / Category:** Webinar

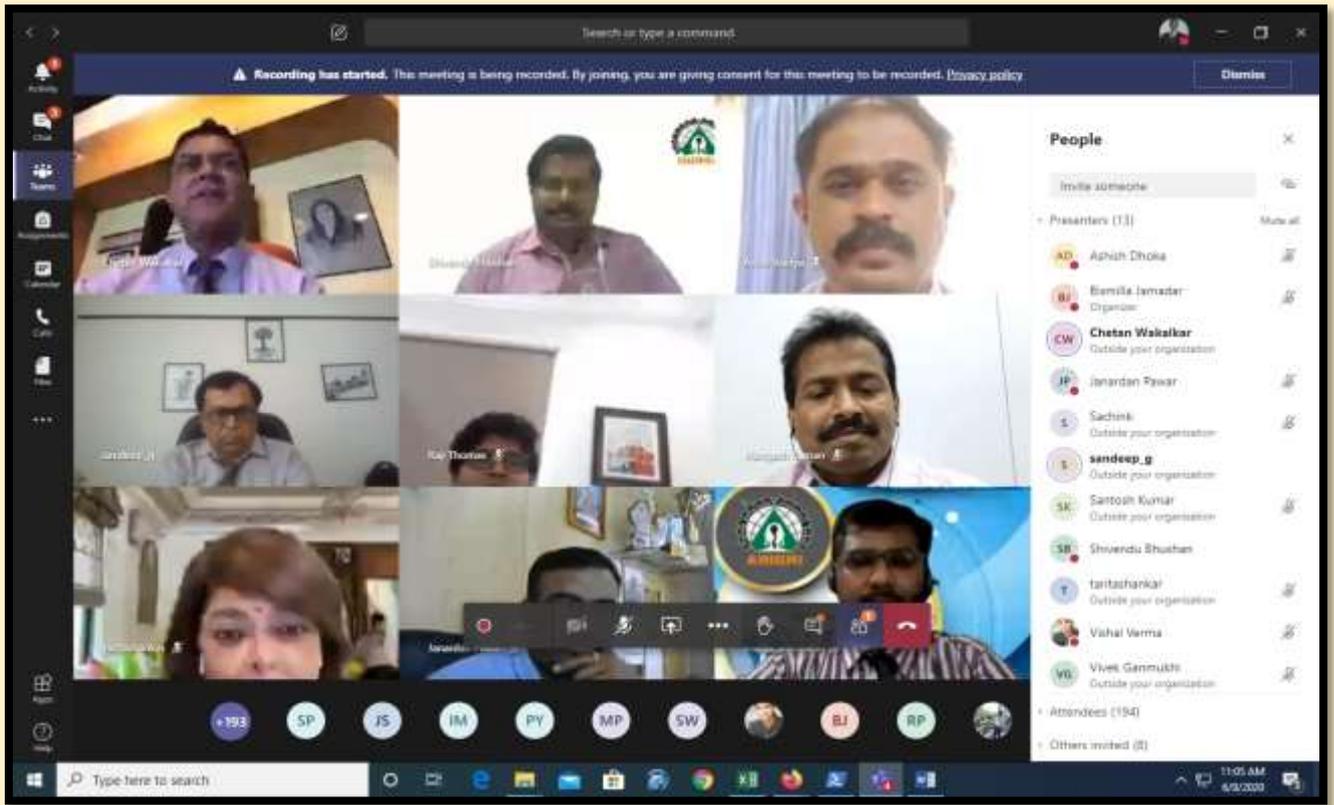
“E-skills Enhancement Training Program for Non-Teaching staff of IGI”

About Training Workshop:

In the COVID-19 pandemic situation which has resulted in the temporary closure of all the educational institutions across the world, where everyone was doing work from home; IQAC of Indira College of Commerce and Science has taken initiative to conduct the One-Week Online Training Workshop entitled “*e-Skills Enhancement Training Program for Non-Teaching Staff of IGI*” to enhance the capabilities and growth of employees, which will give direct impact on overall performance of their organization. This workshop is the blend of *MS-Team, Usages of Google forms, Communication skills and Office automation Tools* which is extremely important in today’s work environment which helps them to make their official work easy and smooth. Training was conducted on **Microsoft Teams App** from **08th June 2020 – 13th June 2020**. Total **175 candidates** participated. All the Participants got digital certificate on the basis of **Online- Quiz** conducted on last day of workshop.

Objectives of Training Workshop:

- ✓ The techniques taught in this program helps Academic staff to enhance their basic communication skills focuses on written and verbal communication.
- ✓ They will learn how to automate office work easily and quickly by learning basic and necessary concepts of MS-Office tools like MS-Word and MS-Excel.
- ✓ Usages of Google Forms and Google Sheets.
- ✓ They feel comfortable in operating MS Teams and it’s all features.



During Inaugural Address through Teams

The detailed schedule are as follows:

Day	Date / Resource Person	Contents
Day 1	08/06/20 <i>Mr. Vivek Ganmukhi</i> (Dy. Director-IT)	Introduction to Microsoft Teams: <ul style="list-style-type: none"> ✓ Create Team / Channel ✓ Schedule a meeting ✓ Access Teams by mobile phones/laptop/PC ✓ Sharing Screen/Desktop/Whiteboard ✓ Integration with outlook ✓ Quickly get work done with slash commands ✓ Sharing of Files/documents
		Working on File Storage: <ul style="list-style-type: none"> ✓ Google Drive ✓ One Drive ✓ File sharing through OneDrive/GoogleDrive. Working on Google forms/ MS forms
Day 2	09/06/20 <i>Mrs. Ruchika Kathuria</i> (Asst. Professor)	Essentials of effective communication: <ul style="list-style-type: none"> ✓ Reply to the Enquiries ✓ Active listening ✓ Expressions of etiquettes ✓ Developing positive attitude ✓ Developing Non- Verbal communication skills ✓ Clarity of message ✓ Barriers to effective communication Written communication <ul style="list-style-type: none"> ✓ Circulars ✓ Notices

		<ul style="list-style-type: none"> ✓ Agenda ✓ Minutes of a meeting ✓ Memo ✓ Email Etiquette.
Day 3	<p style="text-align: center;"><i>10/06/20</i></p> <p><i>Mrs. Vijaya Kumbhar</i> <i>(Asst. Professor)</i></p>	<p>Working on MS-Word :</p> <ul style="list-style-type: none"> ✓ Introduction of MS-Word ✓ Creating, editing, saving and printing documents ✓ Mouse & keyboard operations ✓ Designing a document ✓ Font and paragraph formatting ✓ Inserting smart art, page and column breaks ✓ Using lists and styles
Day 4	<p style="text-align: center;"><i>11/06/20</i></p> <p><i>Mrs. Vijaya Kumbhar</i> <i>(Asst. Professor)</i></p>	<p>Working on MS-Word :</p> <ul style="list-style-type: none"> ✓ Working with images ✓ Working with Tables and borders ✓ Inserting Headers/Footers, hyperlink, Page number ✓ Working on page borders, Watermarks and Charts ✓ Mail Merge ✓ Protection of document, Change the view of document.
Day 5	<p style="text-align: center;"><i>12/06/20</i></p> <p><i>Mr. Vishal Verma</i> <i>(Asst. Professor)</i></p>	<p>Working on MS-Excel:</p> <ul style="list-style-type: none"> ✓ Introduction of MS-Excel ✓ Creating, editing, saving and printing documents ✓ Navigating, Excel Toolbars and Operations, ✓ Formatting Worksheet ✓ Working with functions ✓ Working with Formulas
Day 6	<p style="text-align: center;"><i>13/06/20</i></p> <p><i>Mr. Vishal Verma</i> <i>(Asst. Professor)</i></p>	<p>Working on MS-Excel :</p> <ul style="list-style-type: none"> ✓ Modifying worksheets with color & auto formats ✓ Working on Charts & Graphs ✓ Speeding data entry : Using Data Forms ✓ Sorting data, Filtering Data ✓ Securing & Protecting spreadsheets