Guidelines for the Creation of the

Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions

(Revised in October 2013)

SUBMITTED BY

INDIRA COLLEGE OF COMMERCE AND SCIENCE

PUNE

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

17-18

1. Details of the Institution

1.1 Name of the Institution	INDIRA COLLEGE OF COMMERCE & SCIENCE
1.2 Address Line 1	89/2A, TATHAWADE
Address Line 2	NEW PUNE MUMBAI HIGHWAY
City/Town	PUNE
State	MAHARASHTRA
Pin Code	411033
Institution e-mail address	principal@iccs.ac.in
Contact Nos.	02066759502
Name of the Head of the Institution:	Dr. Janardan Pawar
Tel. No. with STD Code:	02066759502

Mobile: 9552626127

Name of the IQAC Co-ordinator: Shivendu Bhushan

Mobile: 9890686216

IQAC e-mail address: principal@iccs.ac.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* MHCONG13734

OR

1.4 **NAAC Executive Committee No. & Date:** EC(SC)/05/RAR/126
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address: www.iccs.ac.in

Web-link of the AQAR: www.iccs.ac.in/aqar17-18.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.90	2009	30th Jan 2009 to 29th Jan 2014
2	2nd Cycle	A	3.12	2015	4th March 2015 to 2nd March 2020

1.7 Date of Establishment of IQAC: DD/MM/YYYY 09/03/2015

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR _____**2015-16 Submitted on 25 /07/2016**
   ii. AQAR_____**2016-17 Submitted on 27/12/2017**
   iii. AQAR_____**2017-18 Submitted on 14/12/2017**

1.9 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC   Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [√] No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

                    Urban [ ]   Rural [√] Tribal [ ]

Financial Status   Grant-in-aid [ ]   UGC 2(f) [ ] UGC 12B [ ]

                  Grant-in-aid + Self Financing [ ] Totally Self-financing [√]

1.10 Type of Faculty/Programme

Arts [ ]   Science [√] Commerce [√] Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ]   Health Science [ ]   Management [ ]

Others (Specify)   [.]

1.11 Name of the Affiliating University *(for the Colleges)*   [Savitribai Phule Pune University]

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [NA]

University with Potential for Excellence   [ ]   UGC-CPE [ ]

DST Star Scheme   [ ]   UGC-CE [ ]

UGC-Special Assistance Programme ☐   DST-FIST ☐

UGC-Innovative PG programmes ☐   Any other (*Specify*) ☐

UGC-COP Programmes ☐

2. IQAC Composition and Activities

2.1 No. of Teachers | 3

2.2 No. of Administrative/Technical staff | 4

2.3 No. of students | 0

2.4 No. of Management representatives | 1

2.5 No. of Alumni | 0

2. 6 No. of any other stakeholder and
community representatives | 0

2.7 No. of Employers/ Industrialists | 4

2.8 No. of other External Experts | 1

2.9 Total No. of members | 13

2.10 No. of IQAC meetings held | 3

2.11 No. of meetings with various stakeholders: No. | √ | Faculty | |

Non-Teaching Staff Students | 3 | Alumni | 0 | Others | |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

If yes, mention the amount | |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | | International | | National | 1 | State | | Institution Level | |

(ii) Themes | Intellectual Property rights |

2.14 Significant Activities and contributions made by IQAC

IQAC Contributes on following point

1) Digitization of process of college, hence initiated to implement ERP
2) Staff development through FDP and workshops, Workshop on Intellectual Property rights was organised for its all staff.
3) Initiated audit Process to ensure the quality of student's activities, department activities and staff members, Hence Internal Academic and Administrative audit was conducted
4) Time to time meetings with staff to formulate policy and plan of action
5) Promote Inter collegiate and within college events participation of students

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Digitization	ICT based class room, Smart boards, ERP for effective MIS
To conduct Internal IQAC Audit and Internal Academic Audit for all the departments	Systematic examination of a quality system was carried out for all departments by an internal quality auditor and an audit team.
To increase the students participation in various competitive examinations	Students were given Counselling to improve their performance in competitive examinations like GATE, UPSC, TNPSC, State/Central Govt Banking Sector Exams, etc,.
To increase the Number of PhD holders	This initiative has increased the number of Ph.D holders in the Institution in the Academic year 2017-18
Staff development	IQAC organised MS-Office Workshop for support staff and Intellectual property rights workshop for staff, and supports staff financially for attending FDp, Workshop and seminars
Promote Inter collegiate and within college events participation of students	Students were guided to take part in Avishkar and various Inter collegiate events IQAC planned to have College level sports competition for all its students

 Attach the Academic Calendar of the year as Annexure

2.15 Whether the AQAR was placed in statutory body   Yes [ ]   No [√]

Management [√]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1		1	
PG	3		3	
UG	5		5	
PG Diploma	3		3	
Advanced Diploma				
Diploma				
Certificate		2	6	6
Others	12	2	18	6
Total				

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
  (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	0
Annual	2

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [√] Students [√]
  (On all aspects)

    Mode of feedback   :   Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> No, It is based on University curriculum

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
27	27			33

2.2 No. of permanent faculty with Ph.D.

5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
nil	32	--	--	--	--	33	nil	--	nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

43		5		0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers	27	41	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:
- Effective Academic calendar, Planner and evaluation
- Online Quiz/Test
- Role Play, Business quiz,

2.7 Total No. of actual teaching days During this academic year

221

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book test Online test Double valuation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

1		

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

76.2%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BBA	160	7.51	23.75	28.75	14.37	1.25
BBA-IB	60	11.66	36.66	28.33	6.66	Nil
BBA-CA	112	8.03	19.64	11.60	13.39	Nil
BCOM	350	4	18.28	9.42	7.42	4
BCS	163	21.47	16.56	6.75	3.06	Nil
MCOM	48	39.58	10.41	6.25	nil	Nil
MCA	20	70	30	nil	nil	nil
MSC	61	73.77	24.59	nil	nil	1.63

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Implementation of Academic Calendar
- Strict Planner evaluation of teachers
- Syllabus completion evaluation
- Continuous assessment, Class test, Internal Exams
- Online test/ quiz

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	1
Faculty exchange programme	2
Staff training conducted by the university	1
Staff training conducted by other institutions	13
Summer / Winter schools, Workshops, etc.	3
Others	27

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	30	Nil	Nil	Nil
Technical Staff	6	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Financial assistance to teachers and students to publish papers in UGC Listed journals and impact factors
- Sessions are arranged for students to take participation in Avishkar Competition
- Assistance are given to teachers to attend workshop, seminar and conferences based on research and RM
- Motivating faculty members to submit project proposals to various funding agencies and guidance through ARC

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NA			
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		4		4
Outlay in Rs. Lakhs		330000		328000

3.4   Details on research publications

	International	National	Others
Peer Review Journals	35	59	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range 0.679 - 5.97 Average 4.780 h-index NIL Nos. in SCOPU NIL

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	16-18	BCUD , SPPU	658000/-	658000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   Nil   Chapters in Edited Books

 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP   CAS   DST-FIST

DPE   DBT Scheme/funds

3.9 For colleges   Autonomy   CPE   DBT Star Scheme

INSPIRE   CE   Any Other (specify)

3.10 Revenue generated through consultancy   Nil

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	Nil	3	Nil	Nil	Nil
Sponsoring agencies		SPPU			

3.12 No. of faculty served as experts, chairpersons or resource persons   7

3.13 No. of collaborations   International Nil   National Nil   Any other 5

3.14 No. of linkages created during this year   2

3.15 Total budget for research for current year in lakhs :

From Funding agency Nil   From Management of University/College Nil

Total Nil

3.16 No. of patents received this   year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
6	Nil	6	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution   Nil
   who are Ph. D. Guides
   and students registered under them   Nil

3.19 No. of Ph.D. awarded by faculty from the Institution   Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   SRF   Project Fellows   Any other   1

3.21 No. of students Participated in NSS events:

University level   647   State level

National level   International level

3.22 No. of students participated in NCC events:

University level   State level   2

National level   1   International level

3.23 No. of Awards won in NSS:

University level ☐   State level   02

National level ☐   International level ☐

3.24 No. of Awards won in NCC:

University level ☐   State level ☐

National level ☐   International level ☐

3.25 No. of Extension activities organized

University forum ☐   College forum   1

NCC ☐   NSS   2   Any other   5

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp
- Tree Plantation
- E-waste collection
- WWF for nature Campaign
- Sanitation and cleanliness workshop

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.38 Acr		SELF	
Class rooms	19			
Laboratories	5			
Seminar Halls	1			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

ICT and other tools are deployed to provide maximum access to the library resources. Digital library is functioning with internet facility for e-access

The Library has subscribed the INFLIBNET Database of e-journal packages

INFLIBNET facility is available to search articles in multiple databases

The institution is fully computerized at the administration and academic levels. Internet facility is made available at the library and entire campus set with Wi-Fi

4.3 Library services:

	Existing (Up to 2016-17)		Newly added (2017-18)		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8977	12,41,311/-	35	6,200/-	9012	12,47,511/-
Reference Books	11051	38,32,293/-	245	1,51,724/-	11296	39,84,017/-
e-Books	INFLIBNET - NLIST	34,500/-	INFLIBNET - NLIST	34,500/-	INFLIBNET - NLIST	34,500/-
Journals	23	86,118/-	36	1,14,518/-	36	1,14,518/-
e-Journals	INFLIBNET - NLIST	34,500/-	INFLIBNET - NLIST	34,500/-	INFLIBNET - NLIST	34,500/-
Digital Database	-	-	-	-	-	-
CD & Video	1376	(Accompanying with Books)	73	(Accompanying with Books – as	1449	(Accompanying with Books)

			on – 30-06-2018)		
Library Automation	**SLIM 21**		**SLIM 21**		
Others (Magazine)	**12**	**15,381.00**	**15**	**17,479.00**	**15**	**17,479.00**

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	333	06	308	04	02	11	61	02
Added	05	00	05	00	00	00	00	00
Total	338	06	313	04	02	00	61	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

College has taken the initiative for Digitization and implementation of a paperless office. Training for which was given to all stakeholders.

4.6 Amount spent on maintenance in lakhs :

i	ICT	6,81,578/-
ii	Campus Infrastructure and facilities	73,69,814/-
iii	Equipments	2,93,206/-
iv	Others	85,64,245/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Placement cell has been set up to provide placement assistance.
- Rigorous pre placement activity for TY students is provided.
- Guidance for Admission in PG courses and in Foreign University.
- Self defence Program for Girls Students.
- Students are encouraged to participate in various Seminars, Workshops, Conferences and Internship programmes.

5.2 Efforts made by the institution for tracking the progression

- Effective result analysis is done to track current student progression.
- Alumni data base is created at group level, to track the Alumni Progression.
- Student Section clerk keeps the data of students leaving in between.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2952	143	2	

(b) No. of students outside the state

455

(c) No. of international students

32

Men
No	%
1820	59.14

Women
No	%
1277	40.86

		Last Year						This Year			
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2583	146	104	175	01	3009	2592	178	16	374	00	3160

Demand ratio   1:2.37   Dropout % 0.63

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Sessions are organised for UPSC and MPSC Competitive examinations and Railway and Banking Exams. College is in process to provide such coaching at its premises with leading institutes of city

No. of student's beneficiaries 241

5.5 No. of students qualified in these examinations

| NET | | SET/SLET | | GATE | | CAT | |
| IAS/IPS etc | | State PSC | | UPSC | | Others | |

5.6 Details of student counselling and career guidance

ICCS has Appointed Tpo for each course and individual counselling is done by them to the students for placements and career guidance

No. of students benefitted 173

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
39	556	205	24

5.8 Details of gender sensitization programmes

- Self defence program for Girls Students
- CASH Declaration on college web site
- Formation of Effective Women grievance redressal cell

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

    State/ University level [3]   National le [1]   International l [1]

    No. of students participated in cultural events

    State/ University level [17]   National le [0]   International l [0]

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level [1]   National lev [0]   International le [0]

Cultural: State/ University level [0]   National le [0]   International [0]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	112	19,66,519/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [ ]   National le [ ]   International [ ]

Exhibition: State/ University level [ ]   National le [ ]   International [ ]

5.12   No. of social initiatives undertaken by the students   10

5.13 Major grievances of students (if any) redressed:

_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To be a front runner in providing refined education system to create visionary professionals and entrepreneurs enriched with innovation and leadership through integration of teaching and learning, advancement of knowledge, education and research fostering an equitable and productive growth in the complex global society.

MISSION

To foster the success of our students and the community through innovative and flexible learning opportunities resulting in all round development with ability to excel in dynamic global society.

To empower all the students to lead productive lives and become contributing members of the community by applying their acquired knowledge and skills.

To be the center of excellence for creating holistic citizens inculcated with ethical, moral and social values in diverse culture.

To help prepare outstanding educators and research scholars through advancement in the profession of education focusing on innovative practices and sustainable development programs.

6.2 Does the Institution has a management Information System

Yes, the college has an academic management portal which takes care of various activities like admissions, attendance and internal assessment, office management, student dealing, accounts and student grievance redressal.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Several faculty members are involved in course restructuring and revision committees constituted by SPPU.

- Work load distribution as per specialization of faculty members.
- Examination committee ensures smooth conduct of examinations.
- Several faculty members are active members of University appointed examination committee to frame questions papers and evaluate examination scripts.

6.3.2 Teaching and Learning

- Highly qualified and dedicated faculty.

- Healthy interaction between students and faculty which goes beyond the classrooms in form of mentoring.

- Innovative methods are adopted for teaching and learning process.

- Remedial classes are held for the students requiring additional help.

- Well-equipped library for both faculty and students.

- Excellent collection of rare and latest books,e-books and journals.

- The library is also equipped with special software and resources for differently-abled students

- Regular feedback from students to improve teaching and learning methods.

6.3.3 Examination and Evaluation

- Continuous evaluation through different methods like internal assessment test, assignments, presentations, projects etc.

- Transparency is maintained in evaluation process.

- Examination committee to ensure smooth conduct of examinations.

- The practical examination is conducted with internal and external examiners appointed by the superintendent of examination.

6.3.4 Research and Development

4 minor projects funded by BCUD.

College provides all support for research and development like sanctioning duty leaves, encouraging faculty attend workshops and conferences, financial assistance.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library Services		
Traditional	**Professional**	**Innovative**
OPAC	E-Services	INFLIBNET
SDI	E-Resources	Web site
Reprography	Database (IGI)	CD Collection for Differently Able Users
Reference Service	Digital Library	Institutional Library Membership
Inter Library Loan	Anubhuti	Library User Feedback
	Library Manual	Readers Club Activity
	Library Handbook	Employment Highlights
	Earn & Learn Scheme for Needy Students	

ICT:

All class rooms, tutorials rooms, seminar halls, laboratories pertaining each department is enabled with ICT tools.

6.3.6 Human Resource Management

a) Faculty and Staff are encouraged to participate self-development programmes.
b) Administration supports faculty, staff and students with necessary and relevant support to optimize their work.
c) Faculties are supported financially to attend Conference / Workshop & FDP's conducted outside the Institution
d) Staff who have completed mort ha 10 years are felicitated by management

6.3.7 Faculty and Staff recruitment

As per UGC and University guidelines.

6.3.8 Industry Interaction / Collaboration

Industrial visits, lectures by industry experts and domain experts are regularly conducted. Industry experts are called to take lectures for students

6.3.9 Admission of Students

- As per SPPU Norms eligibility are defined
- Reservation Policy of Maharashtra Govt is Strictly implemented
- BSc/Bcom/Mcom PG Diploma : Merit basis
- BBA/BBA-IB.BBA-CA : College Entrance

6.4 Welfare schemes for

Teaching	YES
Non teaching	YES
Students	YES

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes | yes | No | |

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO		Yes	HOD'S
Administrative	NO		Yes	HOD'S

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes | | No | √ |

For PG Programmes   Yes | | No | √ |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Online form filling, Online Internal marks entry, Barcode system for answer sheet evaluation, Online process for revaluation process which saves time

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University conducts workshops to promote autonomy, and principals are called to attend the same

6.11 Activities and support from the Alumni Association

- Active participation and contribution by alumni in Indira sustainable Maharashtra Initiative (ISMI) , Initiated by IGI

- Interaction with alumni through annual alumni meetings.

- Involvement of alumni in the IQAC Body of the college

- Special lectures, seminars and workshops by alumni are arranged on regular basis through Societies and Clubs.

6.12 Activities and support from the Parent – Teacher Association

At ICCS each course organises PTA Meet, once in a year after their first exams, and valuable feedback from parents are implemented at college.

6.13 Development programmes for support staff

1) Training for MS-Office
2) Yoga for Stress Relief
3) Jumba and aerobics for health and fun
4) Staff Picnic

6.14 Initiatives taken by the institution to make the campus eco-friendly

1) Systematic Garbage collection and its disposal
2) Transformation towards LED Bulbs
3) Waste water utilization through STP
4) e-waste recycling

Criterion – VII

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

      a) Pi Day, i-MUN, Teachers and student conference,
      b) Incubation cell,
      c) Certificate program on android, big data, foreign language-FRENCH
        Tally, MOS & MTA CERIFICATIONS
      d) Anibrain animation certification program
      e) Outdoor Management Training, Know your Campus
      f) Indira presentation League
      g) Commerce week
      h) Management Club
      i) ISC Hyderabad
      j) Value Added Courses

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

      a) e- Notice board, Smart boards
      b) Data centres created
      c) Bench mark fixed for teachers
      d) Permanent affiliation and 2B
      e) Initiated linkages with local and national bodies

7.3 Give two Best Practices of the institution

    a) Centralized online Data centres
    b) Promotion of research activity (Staff and student)

7.4 Contribution to environmental awareness / protection

    a) NSS Programs on Plantation, e-waste collection, garbage disposal
    b) The college is implementing energy conservation activities by changing LED bulbs to LED bulbs

7.5 Whether environmental audit was conducted?   Yes   [√]   No [ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:

- Campus: Environment friendly campus.

- Quality Education: Highly qualified and dedicated faculty; Healthy interaction between students and faculty.

- Infrastructure and Technology Access: ICT classrooms and Modern laboratories with overhead projectors in classrooms; 24X7 Wi-Fi connection. Well-equipped Internet Resource Centre and computer labs.

- Well-equipped library: Abundant Text and reference books supported by CD, e-Contents and Journals, Digital library.

- Sports achievements: College has proper infrastructure of basketball, Table tennis Chess. Cricket, Football, Archery we take on rent and provide facility to students. There is constant participation and winners in university and zonal matches

- Fulfilling our Social responsibility: Particularly through the NSS.

- Extra-curricular activities: Large number of student based activities and promotion to participate in various intercollegiate events.

- ERP:

- Distinguished Alumni:

WEAKNESS:

- Limited infrastructure

- Limited support staff

OPPORTUNITY:

- Excellent Academic environment

- Research and innovation

- Collaborations with National universities and bodies

- Active alumni participation

- Add-on and value based courses

THREATS:

- Inadequate Research facilities

- Less PhD holders

8. **Plans of institution for next year**

1) To Increase students based activity

2) 1 Linkage /Collaboration for each department

3) 75% approved teachers should go for Phd degree

4) To increase utilization of renewable energy

5) Value added course for skill development

6) Generate more funds through alumni

7) Local and National Linkages to promote employability.

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission