



## Yearly Status Report - 2014-2015

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		INDIRA COLLEGE OF COMMERCE AND SCIENCE
Name of the head of the Institution		Dr. Anjali Kalkar
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02066759502
Mobile no.		9552626127
Registered Email		principal@iccs.ac.in
Alternate Email		janardanp@iccs.ac.in
Address		Indira College of Commerce and Science, Dhruv, 89/2A, New Pune-Mumbai Highway, Tathwade, Wakad
City/Town		pune
State/UT		Maharashtra
Pincode		411033

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Dr. Janardan Pawar			
Phone no/Alternate Phone no.		02066759636			
Mobile no.		9890686216			
Registered Email		shivendu@iccs.ac.in			
Alternate Email		janardanp@iccs.ac.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://iccs.ac.in/aqar-13-14/">https://iccs.ac.in/aqar-13-14/</a>			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="https://iccs.ac.in/academic-calendar-2014-15/">https://iccs.ac.in/academic-calendar-2014-15/</a>			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.90	2009	30-Jan-2009	29-Jan-2014
6. Date of Establishment of IQAC			07-Sep-2009		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Parents Teacher Meet		13-Oct-2014 6		555	

Student Conference	22-Aug-2014 6	92
Indira - Model United Nations Conference	25-Aug-2014 6	52
Indira Student Research Conference, Revelation	26-Aug-2014 6	30
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- To enhance Teachers Quality Faculty Development Programs , NET/SET Workshops, Research Papers Writing Workshops were arranged and Financial support for Research work was given to the faculties. • Academic Calendar, Planner, Worksheets, Teachers Diary and Continuous evaluation with analysed feedback was done to make teaching learning process more strong. • Student Centric activities like PI Day Competition, Python Training , Tie up with Deutsche Bank of India, Software Testing Certification Program etc were arranged for the development of the students. • Social Activities like Blood donation camp, Tree plantation, River cleaning activities were done and Indira Sustainable Maharashtra Initiatives was launched. • Inclusion of ICT enabled class Rooms.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Planning of First Student Conference	Successfully organised First Student Conference
Planning of i-Mun	Successfully organised i-MUN
Planning of more ICT enabled Class Rooms	Smart Boards, Projectors were installed in class rooms
Planning for more Tie-Ups	Successfully done Tie-Ups for Placements and Publications
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	14-Feb-2015
16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	ERP named FEDENA implemented in college. Following are the modules: 1. Student data Management 2. Faculty Data Management 3. Attendance Module 4. Finance Module

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The syllabus is prescribed by University of Pune. The college follows this syllabus for teaching students. Well in advance the teachers are communicated about their respective allotted subjects so that they get ample time to prepare their respective subject. Before the start of every semester, a teaching plan is submitted by the teacher which comprises of detailed topics, teaching methodology to be used, list of assignments, the assessments to be taken and also the list of books and websites to be referred. On which basis Academic Calendar is prepared. A teachers diary is maintained which consists details of topic, date, time and duration of lectures and practical sessions conducted.

The internal examinations are conducted before their final University exams. Various extra and co curricular activities during the whole academic year to build the students confidence and enhance their knowledge. Students are also encouraged to participate in various intercollegiate competitions which is beneficial for their holistic development. Workshops and guest lectures are conducted every semester to give students more content and knowledge other than their syllabus. Certification programs, short term and value added courses are organized in college to inculcate skills in students. Industrial visits are organized for the students to give them exposure to the real time projects and work culture in corporate.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Software Testing	0	15/09/2014	6	yes	Manual and Automated Testing
Foreign Language	0	15/01/2015	6	yes	French Language
Python Language	0	06/09/2014	6	yes	Python Programming Language
0	PG Diploma	16/06/2014	4	yes	International Business, Taxation and Law, Banking and Finance

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	260	14

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Software Testing	17/01/2015	53
Python Training	27/09/2014	92
Microsoft Technology	26/09/2014	98

Associates		
College of Computer Accountants	24/07/2014	29
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Computer Science	60
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>At the end of every semester a structured feedback is taken from every student. The feedback collection is kept transparent to everyone. After taking feedback the same is analysed by calculating percentage faculty wise. Every faculty is communicated about their respective feedback. If any faculty has an unsatisfactory feedback, the respective faculty takes appropriate steps to improvise his/her feedback in the forthcoming semester. Many employers visit the college for recruiting students , after the recruitment procedure they give a detailed mail specifying their overall experience with the students and college. They also give suggestions regarding the syllabus. Every week few alumnis visit the college for giving inputs to the current students by conducting guest lectures, project reviews, workshops and certification programs. They give their feedback about the students and curriculum on a regular basis. Parents visit the campus during the Parents Teachers Meet. All the related subject teachers meet the parents in person and discuss their wards progress in college. The parents also submit a feedback about the infrastructure, teaching learning etc to the college.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computer Application	176	235	167
BBA	Business Administration	176	315	194
BBA	International Business	88	98	86

BCom	Commerce	432	654	384
BSc	Computer Science	264	306	173
MSc	Computer Science	60	101	56
MCom	Commerce	60	108	50
MCA	Computer Application	30	79	23
PG Diploma	Finance, Taxation Law & IB	90	18	14
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2014	2550	330	64	6	69

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
69	69	4	8	2	3
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, The student mentoring program aims to promote connectedness, engagement and aspirations for disadvantaged students. Mentoring has been an increasingly popular choice as there is a difference in the students' lives and it reduces the gap between the teacher and student. A separate career counselling cell takes care of mentoring the students for making right choice for their future prospects. The mentors in the career counselling cell ensure that students receive prompt and correct guidance regarding their doubts or confusion in their career choice. The class teachers of each class take the responsibility of handling discrepancies (if any) of their respective class. Any issues the class face are discussed with the class teacher and solution or alternative for the same is provided. If any student is having any personal issue, then the class teacher tries to solve it and also refers the student to the personal counselling cell where utmost care is taken of every student who comes with their problem.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2880	69	41:01

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
63	69	32	9	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2014	Dr. Janardan Pawar	Principal(in-charge)	Outstanding support in organizing pooled campus from WIPRO Technologies, Pune
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BCOM	III	28/02/2015	07/06/2015
BSc	BSc Comp Sci	IV	28/02/2015	04/06/2015
BBA	BBA	VI	25/02/2015	06/06/2015
BBA	BBA IB	VI	25/02/2015	06/06/2015
MSc	MSc Comp Sci	VI	31/03/2015	10/07/2015
MCom	MCom	VI	31/03/2015	04/07/2015
MCA	MCA	VI	31/03/2015	10/06/2015
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Indira College of Commerce and Science, Pune has formed exam committee which includes the Principal, Vice Principal, Head of the Department, College Exam Officer and Members. The Committee decides on the exam policy and this is communicated to the faculty and students in the beginning of academic year. The policy include the conduct of Termend exam for Annual Pattern and Internal Exam for Semester Pattern. For the purpose of continuous assessment of students following criteria are decided and implemented: A) Class Test. B) Assignments. C) Workshop. D) Seminar. E) Industrial Visits. F) Group Discussion. G) Presentations. H) Practicals. I) Remedial Classes. J) Case Study. K) Online Test. The above assessment and the internal exam are totally considered for student internal marks. The student with poor results are identified and for their development remedial classes are conducted followed by reexam/assignments. After conducting internal/term end exams, the internal papers are assessed within 45 days and there after the results are declared. After declaring the results the students performance are analyzed. After preparing the results of the students we call for a parents meet where the results of the students are shown to the parents. Likewise, students who are weak in certain subjects are noted and the students are encourage to join



remedial classes. One month prior to the exams, students are taught to solve the question paper whereby they are thoroughly equipped to solve the university papers. Due to all this, Students make progress and fare well in their final exams. University evaluation reforms: Ø The CEO and Examination Committee schedules and executes the evaluation process with strict monitoring on regular basis. Ø The Principal also takes status of the progress in weekly HOD meetings. Ø Internal squad comprising of senior faculty members oversees the smooth conduction of university theory examination. Ø CCTV cameras are deployed at all floors, exam control room and library to monitor the examinations. Impact: These reforms have resulted in substantial improvement in student's performance through comprehension of difficult topics, improved time management, enhanced writing skills and individualized attention resulting in refining their cognitive, psychomotor and affective domains of learning. This has significantly enhanced the pass percentage and academic excellence of students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared before the start of every semester which contains the most important dates to guide the teachers and students. Our academic calendars provide important information about teaching dates, examination dates, extra cocurricular activities, semester and annual based examinations. The academic calendar is uploaded on college website so that everyone has access to it. As per the schedule given in the academic calendar the teachers prepare their teaching plan and follow it accordingly. Also all the assessments, assignments and internal examinations are conducted as per the academic calendar. Minor changes, if any in the academic calendar. are updated by the respective HODs. The effectiveness of the process is maintained through operational monitoring by the Principal/VicePrincipal. The Principal/Vice Principal sees to it that all departments follow academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://iccs.ac.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCom	BCom	Commerce	282	135	47.87
BSc Comp Sci	BSc	Computer Science	154	108	70.13
BBA	BBA	Business Administration	144	128	86.11
BCA	BCA	Computer Application	140	90	64.29
BBA IB	BBA	International Business	45	32	71.11
MSc Computer Science	MSc	Computer Science	66	64	96.97
MCom	MCom	Commerce	47	37	78.72

MCA	MCA	Computer Application	29	26	89.66
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<a href="https://iccs.ac.in/academic-year-14-15/">https://iccs.ac.in/academic-year-14-15/</a>
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## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	731	BCUD	335000	167500
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day training awareness program on Intellectual Property Rights	commerce and Computer Science	02/04/2015

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Ph.D.	Dr. Janardan Pawar	Tilak Maharashtra Vidyapeeth	17/12/2014	Awarded
Ph.D.	Dr. Nalanda Wani	Savitribai Phule Pune University	12/03/2015	Awarded
M.Com University Topper	Riya Doshi	Univeristy of Pune	22/01/2015	Gold Medal
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Indira Incubation Center	Indira Group of Institutes	NA	Self Funded	15/09/2014
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
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**No Data Entered/Not Applicable !!!**

**3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)**

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

**3.3.3 – Research Publications in the Journals notified on UGC website during the year**

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BCA	1	0
National	BCA	13	0
International	B.Sc (CS)	1	0
International	B.Com	8	0
National	B.Com	6	0
<a href="#">View File</a>			

**3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year**

Department	Number of Publication
B.Sc (C.S.)	2
BCA	5
BCom	14
BBA	2
<a href="#">View File</a>	

**3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index**

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
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**3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)**

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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**3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :**

Number of Faculty	International	National	State	Local
Presented papers	10	21	0	0
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**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plastic Free Pune City	pcmc	10	115
Police Mitra Activity	Shivajinagar Police Station	2	35
Pulse Polio Campaign	Aundh Hospital Pune	2	31
Blood Donation Camp	Morya Hospital Chichwad	18	132
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	pcmc	Plastic Free Pune City	10	115
Ganpati Festival	Shivajinagar Police Station	Police Mitra Activity	2	35
Pulse Polio Awareness	Aundh Hospital Pune	Pulse Polio Campaign	2	31
Blood Donation	Morya Hospital Chichwad	Blood Donation Camp	18	132
<a href="#">View File</a>				

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant
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		with contact details			
02	Agreement	Microsoft [Certiport Center Agreement]	01/08/2014	31/08/2015	98
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Microsoft [Certiport Center Agreement]	11/08/2014	Certification courses	273
College of Computer Accountants	24/07/2014	To impart practical knowledge of Tally and its application in day to day business transaction and its benefits.	29
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5820000	5698721

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Class rooms	Existing
Laboratories	Existing

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SLIM 21 (System for Library Information and Management)	Fully	3.6.0.31681	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8367	1130236	380	70700	8747	1200936

Reference Books	10752	3652596	151	100605	10903	3753201
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	342	6	100	4	2	7	60	50	0
Added	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>342</b>	<b>6</b>	<b>100</b>	<b>4</b>	<b>2</b>	<b>7</b>	<b>60</b>	<b>50</b>	<b>0</b>

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
7900000	7414046	13220000	12913266

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institute makes budgetary provision under different heads for maintaining and utilizing the campus infrastructure facilities. Institute development committee assigned enough funds for maintenance and repairing. The allocated funds are utilized under the observation of various monitoring committees for Laboratory, Library, Sports, Infrastructure etc. Stock Maintenance register is maintained in every department. Annual stock verification is done by concerned Head of the Department. Regular maintenance of Computer Laboratory equipments are done by respective laboratory incharge. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done. College campus maintenance is monitored through regular inspection. Cleanliness of

hostels is taken care by the respective hostel wardens. • Outsourcing is done for maintenance and repairing of IT infrastructure, wooden furniture, plumbing, electrical things, water cooler and purifier. • The maintenance of the reading room and stock verification of library books is done regularly by library staff. The Director of Physical Education takes care of all sports related equipments. Link for facilities : <https://iccs.ac.in/facilities/> Library link : <https://sites.google.com/site/iccslibraryp/>

<https://iccs.ac.in/facilities/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Samaj Kalyan	76	1881340
Financial Support from Other Sources			
a) National	Nil	0	0
b) International	Nil	0	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Dr. Rupa Pethe	05/01/2015	60	Aspire Academy
Mr. Vikrant Sukhtankar	05/01/2015	60	Gyanteertha Academy

[View File](#)

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2014	Pre Placement Activity	0	60	0	60

[View File](#)

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	5

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
DEUTSCHE BANK, Wipro, TCS, ATOS	990	153	Nil	0	0
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2014	205	BCA, B.Com	BCA, Commerce, BBA BBAIB	Indira Institute of Management (IIMP) College of Computer Science (CCS) Pratibha College of Commerce Computer Studies D. Y. Patil College of Arts Commerce and Science Jayawant Institute of Management Studies (JIMS) Symbiosis Institute of Comp	MBA, MCA, LLB, MBA, PGDM
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter Zone Chess Competition	Zonal	24
Inter Collegiate	Inter Collegiate	162



Volleyball (Women) Tournament		
Inter Class Competition	Inter Class	261
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College creates a platform for the active participation of the students in the various academic administrative bodies including other activities. This empowers the students in gaining leadership qualities, rules, regulations and execution skills. The student representatives bring forward the suggestions and recommendations of the class with respect to the subjects taught, teachers, syllabus, facilities and other things related to the class. The student members are selected on the basis of their merit and also slow learners are taken into consideration for the same. These students work actively in the activities like Sports, NSS, cultural events, co curricular events and library.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years Indira College of Commerce and Science has a registered Alumni Association under the Societies Registration Act. It was formed on 06/08/2011 at The Registrar of Society, Pune Region. Registration No: 1398/2011/Pune under Societies Registration Act 1860. The Alumni are the key brand ambassadors of the institution. The institutions aims and strives to create and maintain a strong and positive relationship thereby fostering a lifelong bond between the institute and its alumni. This has been largely benefiting socially, academically and professionally to continuously provide for better inputs and value to the students overall development. The alumni participate and contribute to the student development of the college in the following ways: 1. The notable alumni share their professional experience with students and motivating them through various activities like delivering guest lectures and workshop on carrier prospects and current scenario of industry. Thus the alumni help in personality development, career advising, Industry Institute Interaction, sponsorship, mentoring and providing placement assistance. The alumni also encourage students to be entrepreneurial and innovative by sharing their experiences. 2. The alumni are regularly involved in conducting pre placement sessions for Under Graduate and Post Graduate students. Thus the alumni share with the students, their own on field experience. This help the students to be abreast with current industry requirement and boost their confidence and mold themselves. 3. The Alumni help in the conduct of value added and short term courses 3. The alumni also judge the certain college events during the college intercollegiate annual fest Gusto

and in the conduct of IMUN, state level event. 4. The alumni have graced the occasion as chief guest for the annual day celebration and motivated the students. 5. Apart from their visits and college Nostalgia meets, the alumni are largely connected with college through social media platform. The alumni give feedback on curriculum, the recent trends, the job opportunities in specific industry and corporate requirements which are considered for continuous improvement and quality enhancement. Various programs like carrier counselling, linkages, incubation cell, study abroad, short term courses and extension activities are initiated by the suggestion of the alumni. 6. The alumni feedback are noted and their experience and success stories are shared on the institutions official website. 7. The alumni support the Indira Group's, a noble cause Indira Sustainable Maharashtra Initiative (ISMI), by the way of providing financial contribution. 8. The alumni assist to arrange workshops and conduct National Conferences in the college thereby engage to promote research attitude among the students. The alumni also grace the valedictory function as chief guest of the Student Conference and thus encourage the student to be innovative and versatile.

5.4.2 – No. of enrolled Alumni:

242

5.4.3 – Alumni contribution during the year (in Rupees) :

349975

5.4.4 – Meetings/activities organized by Alumni Association :

15 Pre placement activity sessions by 6 alumni for M.Sc and MCA students, Workshop on Android by Bhusan Shewale , software engineer from Fidus Technology, Regular project reviews by alumni every saturday, Seminars and workshops on IT technologies like C, .NET, Databases. Software testing etc. Every week our valuable alumni visit college for giving their inputs to the current students.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College has formed Local Management Committee which constitutes departmental heads, Teacher Representatives, Non teaching representatives, female Representative along with the Principal and Vice Principal. The College follows the policy of decentralization. The Governing Body delegates all the academic and nonacademic decisions based on policy to the college Committee headed by the Principal. The college Committee formulates common working procedures and entrusts the implementation through departments. The department head manages the day to day activities of the department and keeps a track of co curricular and extracurricular activities in the College. The decentralized governance model is evident in every sphere as each department/faculty functions as a separate subunit, in deciding and implementing the student centric programmes and activities. The Management is participate and regular meetings are convened amongst the Management members, Principal, faculty and the students in implementing efficient plans.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The college encourages the teachers about the Research and Development and they are very much aware and actively involved in the research work. The college is already having some PhD degree holders as faculty and some are pursuing their PhDs. The college always conducts some training programs with the aim to motivate the faculty and maintain and promote the research environment. The college also has a Research Committee to monitor and assess the proposal of Research Projects.
Library, ICT and Physical Infrastructure / Instrumentation	Library is regularly updated and upgraded by adding new Text books, reference books , Research journals, magazines, news papers, eJournals Ebooks.. It is continued linked with INFLIBNET and an user can access several Ebooks and E journals with this facility.
Curriculum Development	Curriculum is developed by the affiliating University. The members of Staff on various boards send suggestions for improvement.
Teaching and Learning	Apart from class room lecture method Group discussions, field studies, seminars are used for teaching. Peer learning is promoted in and outside the class. Study tours are organized for making learning more effective as per requirement.
Examination and Evaluation	20 of the marks are evaluated by the college as Internal assessment based on attendance, monthly test and assignment rest 80 is evaluated by the university though theory examination. Class assessment tests are conducted on frequent intervals and the teachers make an analysis of the performance of students after every internal test. Assignment are given for evaluation of the students

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Fedena ERP System has been implemented to work all the administrative and Academic work smoothly.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015	MANOJ NAIKWADE	WORKSHOP ON CISCO NETWORKING DESIGN AND IMLEMENTATION	NA	1000
2015	ASHISH DHOKE	WORKSHOP AT CHOICE INSTITUTE OF MANAGEMENT STUDIES AND RESEARCH	NA	1600
2015	MANISHA PATIL	T.Y B.Sc SYLLABUS RESTRUCTURE 201516. WORKSHOP AT H.V. DESAI COLLEGE	NA	200
2014	KISHOR PATHARE	CONFERENCE AND CAMP REGISTRAION	NA	1616
2014	Shantilal Ghalme	workshop on Numerical Techniques using Scilab held on 8/8/14 at Abeda Inamdar College	NA	750
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2014	Office Automation	Office Automation	17/11/2014	21/11/2014	12	5
2015	English Sp oken/Lette r writing/ Email Writing	English Sp oken/Lette r writing/ Email Writing	09/02/2015	13/02/2015	6	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation at University of Pune	1	03/11/2014	30/11/2014	28
Faculty Development Program	1	09/12/2014	09/12/2014	01

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	4	0	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Leaves, Medical Policy, pension gratuity	Leaves, pension gratuity	Scholarships, Remedial classes, Welfare schemes implemented by govt and university, free counselling and internet facility, study tours, sport and gymfacilities, subject societies , concessional bus passes.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College conducts the internal as well as external/statutory financial audits regularly. An internal approval system for all expenses is in place. Accordingly bill/voucher is recommended by the Head of the Department and are approved by the Principal. Proper record of all the expenses is maintained by the accounts department. The internal financial accounting is completed every month. The internal auditor appointed by the institute cross checks and verifies Books of Accounts (Bills/Vouchers, Bank Reconciliation, etc.) and also finds out the shortcomings / errors. These errors and/or shortcomings are explained to the institute Accountant and the principal by the internal Auditor. The errors/Shortcomings in the accounts are rectified as per the instructions of the internal auditor immediately. For external/statutory audit Institute has appointed Chartered Accountant M/s Shashank Patki and Associates. They visits the institute twice every year for external audit and checks the books of accounts and then prepares his audit report audited statements which is presented to management. The shortcomings and errors/rectifications in the audit are enlisted in the report of the external/Statutory auditor's report. Finalization of the account is completed and audited statements are prepared signed by the Principal, and chartered accountant. So far, no major objections are found in the audit by the statutory auditors and minor audit suggestions are compiled as per procedure.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
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6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No			
Administrative	No		Yes	Shashank Patki Associates, FRN 122054W

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

General P.T.A meeting for First year students.
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6.5.3 – Development programmes for support staff (at least three)

Training in Administrative Activities. Support for Higher Education.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

Initiative to Improved social involvement. To introduce Foreign Language and value added Courses. To increase number of Tie ups and MOU.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2014	Parent Teacher Meet	10/09/2014	13/10/2014	17/01/2015	555
2014	PI Approximation Day Competition	07/06/2014	22/07/2014	22/07/2014	1084
2014	Student Conference	07/06/2014	22/08/2014	22/08/2014	94
2014	Indira United Model Nations	07/06/2014	25/08/2014	26/08/2014	45
2014	Revelation	07/06/2014	25/08/2014	26/08/2014	30

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Effective Speaking	28/01/2015	28/01/2015	95	107
Effective use of Body Language	04/02/2015	04/02/2015	85	72

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2014	1	1	13/10/2014	04	Traffic control and management @ Bhumkar Chowk	Handling traffic congestion	47
2014	1	1	14/08/2014	02	Career guidance in defence service	Openings and details of defence services	51
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Ethics and Morality	14/07/2014	16/07/2014	91
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation ewaste management Use of renewable energy Making ecofriendly Ganesha Idol

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Use of saplings for felicitation of guests at all events/activities/functions in college. The college provides Remedial Classes to the slow learners.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://iccs.ac.in/best-practices/#toggle-id-9>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision and mission of the college focuses on the holistic development of the students and providing refined education. The college has a strong relation with the alumni due to which they visit college frequently for giving inputs to the current students. As the alumni are already working in corporate, so they share their experience and expertise to the students. The projects which are the integral part of syllabus are guided by the alumni. They conduct regular reviews and give their valuable guidance. Hence, in this way practical knowledge other than syllabus is delivered to the students. Also, the alumni contribute by taking preplacement sessions for the aspiring students who are eligible for placements. Apart from this activity, they also contribute monetarily to Indira Social initiative ISMI (Indira Sustainable Maharashtra Initiative). This strong bond of college and alumni helps the students and in turn the college.

Provide the weblink of the institution

<https://iccs.ac.in/>

## 8.Future Plans of Actions for Next Academic Year

The aim of the college is to enhance the overall quality and development of college by increasing tie ups and collaborations, patents, copyrights, research publications, feedback from all stakeholders. The college aims to undertake a Research Cell to promote research environment amongst students and teachers. The teachers will be encouraged to do more quality research and publish the same in reputed journals. More ICT enabled classrooms to be introduced so that it enhances in effective teaching learning process. Financial assistance to be provided to faculties for their up gradation and research purpose. Arrangement of more FDPs for teachers so that students gain the most from teachers. Motivating students for research related activities viz. research paper writing, development of research projects etc. Constant motivation to make students participate in various intercollegiate, state, national and international level competitions/activities. Arrangement of more sessions/workshops/seminars related to upgrading skills, safety concerns for girls, recent trends in corporate, life skills etc for students. The college believes in helping the society by arranging more social service activities viz. blood donation, environment friendly initiatives, helping the distressed people of society.



